



pick-up Procedures

School Hours: 7:35 am - 2 pm

1. Enter off of Detroit Road through Church Street
2. Cars can line up in the parking lot behind the church
3. First row closest to the church will start Line # **I** and once that line is full, start Line # **2**, then Line # **3**, etc.
4. At 2 pm, the school office will release bus riders first, then car riders
Car riders will leave through door **1**
5. Parents of the smaller children walk to the front of parked cars and wait for their children to come out and walk them back to the car, older children usually walk back to their cars
6. Cars remain parked until all children are in cars, a staff member will then signal for Line # **I** to go, then Line # **2**, then Line # **3**, etc.
7. For the safety of students, the new driveway at the entrance to the new foyer and gym (located behind the school) is to be accessed by **busses only**