

****IMPORTANT REQUEST****

EMERGENCY DISMISSAL HOTLINE FORM

EACH ENROLLED STUDENT MUST RETURN THIS FORM

COMPLETED FORM MUST BE RETURNED TO YOUR ** HOMEROOM TEACHER BY SEPTEMBER 6th. **

Mrs. Schager requests that each class have an EMERGENCY PHONE NETWORK in place if there is ever a need to contact parents from a particular class or the entire school throughout the school year.

The Homeroom Parent from each class is responsible for creating the network. To accomplish this task, the information you provide is of the utmost importance. **Please keep in mind that the network will be used to provide valuable and important information to you in case of an emergency arises during the school year.** A request to update the information will be made in January to allow us to update the network and keep it current.

We are also asking that you list your other children who attend the school. Thus, when the network is activated for the **entire school**, the homeroom with your **youngest** child will be contacted. **Hopefully**, this will eliminate the unnecessary multiple calls to you. Be assured, however, your information will remain listed on each of your child's emergency network list.

Your time and cooperation concerning this matter are greatly appreciated.

EMERGENCY DISMISSAL HOTLINE FORM 2014-2015 SCHOOL YEAR

Child's Name: _____ Grade: _____

Teacher: _____ Room: _____

Parent's Name: _____

Emergency Phone Network Numbers (including area codes)

Before School Hours please call the following telephone number(s):

During School Hours you can usually contact me _____ at number(s):

Mother's name

Home: _____ **Cell:** _____ **Work:** _____

During School Hours you can usually contact me _____ at number(s):

Father's name

Home: _____ **Cell:** _____ **Work:** _____

Additional information/comments: _____

Please list your other children who attend Saint Mary of the Immaculate Conception School:

Name: _____ **Grade:** _____ **Room:** _____

Name: _____ **Grade:** _____ **Room:** _____

Name: _____ **Grade:** _____ **Room:** _____

Name: _____ **Grade:** _____ **Room:** _____